



## TO BE COMPLETED BY APPLICANT

### EXPERIENCE RECORD: SUMMARY AND DESCRIPTION

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Name of person verifying your work experience		
Name and address of your employer at time of experience		
Date of employment:	From	To
Percent full-time	Percent of full-time work which was geological*	
Percent part-time	Percent of part-time work that was geological*	
Total experience in months		

\*Geological work may include time spent managing/supervising other geologists, reviewing geologic reports, and conducting the administration appropriate and necessary to your work as a geologist.

Reason for leaving

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Name of supervisor:

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**Description of Geological Experience:** Make explicit statements, listing and defining geological work performed. The description should be specific and contain details as to how the job included the application of geological principles, theories, and knowledge in the collection, analysis, and interpretation of geological data. Include a statement describing the extent and complexity of work performed. A listing of projects, without details regarding the geological aspects, is not sufficient for a fair evaluation of your experience. Terms such as “managed”, “was involved in”, “participated in”, “served on a team”, and so forth do not provide sufficient detail. It is better to use terms that identify duties, such as “project director”, “principal investigator”, “well-site geologist”, “geologic team foreman”. If more space is needed, attach additional sheets.